# Human Resource Services to Help You and Your Office Staff

GMS Professional Employer Organization (PEO) services available to you via ProAssurance Agency

Through a co-employment relationship, GMS can perform various employee administrative tasks on behalf of your healthcare business. Doctors and office managers at practices trust GMS for support with strategic human resources and risk management. This allows you to keep your patients a priority knowing your business is running smoothly.

## **Services Available**

#### **Human Resources**

- Dedicated HR account manager
- Human resources information system (HRIS)
- HR analysis/ongoing services/compliance
- Recruitment

#### **Benefits**

- Medical plan offering & administration
- · Claims administration, audits, and management
- 401(k), voluntary benefits including:
  - Dental and vision, home and auto, pet insurance, and so much more
- · Benefit compliance reporting

### **Payroll**

- Cloud-based payroll
- Tax filing
- · Employee self-service portal and app
- Time clock integration

## **Risk Management**

- · Workers' compensation discounts and management
- State unemployment administration
- Claims management & investigation
- Safety programs and products—including fleet management, nurse triage, and OSHA walk-throughs

For more information about GMS PEO services, contact ProAssurance Agency at 844-331-6298 or email PRAAgency@ProAssurance.com.





